

COLLEGE COUNCIL

Minutes

Lecture Hall – 12/12/2017

Attendees:

- | | | |
|--|--|--|
| <input type="checkbox"/> Baker, Jane | <input type="checkbox"/> Dubbe, Della | <input type="checkbox"/> Munn, Nathan |
| <input type="checkbox"/> Bennett, Josh | <input type="checkbox"/> Fife, Kris | <input type="checkbox"/> Richards, Matthew |
| <input type="checkbox"/> Block, Jeff | <input type="checkbox"/> Fillner, Russ | <input type="checkbox"/> Sacry, Sandy |
| <input type="checkbox"/> Brown, Mike | <input type="checkbox"/> Hickox, Chad | <input type="checkbox"/> Schmidt, Matt |
| <input type="checkbox"/> Burke, Tammy | <input type="checkbox"/> Johnson, Brenda | <input type="checkbox"/> Steckler, Tammy |
| <input type="checkbox"/> Clinard, Jan | <input type="checkbox"/> Kiesling, Robyn | <input type="checkbox"/> Turner, Patrick |
| <input type="checkbox"/> Curtin, Valerie | <input type="checkbox"/> Kurokawa, Quinn | <input type="checkbox"/> Wiederhold, Mike |
| <input type="checkbox"/> Dendinger, Rick | <input type="checkbox"/> Lannert, Mary | <input type="checkbox"/> Willcockson, Ann |
| <input type="checkbox"/> Dellwo, Sarah | <input type="checkbox"/> McAlmond, Barb | <input type="checkbox"/> Zelenak, Maia |

Recorder: Barb McAlmond

Meeting called to order 4:05pm

Group was thanked for discussion in last meeting. In the interest of time, discussion on agenda items during meetings will be timed. The council members were reminded that this needs to be a safe place to share. If we need to share meeting discussions with others outside the council, we should share without identifying the member that expressed their opinion. If pressed as to who said what, remind the requestor that information is not important.

Review of last meeting minutes: 11/28/2017 Change recorder from Hayley to Robyn; a note to all: Because we have more than one member named Tammy, please use last initial to identify correctly

Della moved to accept the minutes with noted corrections. Tammy B. seconded. Motion carried

Committee Updates were sent out in advance of the meeting. Questions / comments were as follows:

COMMITTEE REPORTS

- **Advising**
- **Budget**
- **Diversity**
- **Institutional Effectiveness**
- **Professional Development**
- **Quality Work Life**
- **Safety**- Last fire drill was successful but earlier than planned. Originally, the drill was planned for 10:15, but happened at 9am as Matt S. didn't know that unlocking the pull station would activate the alarm. By the time Matt called dispatch to alert them that there was not an emergency but rather a drill, the Helena Fire Dept. had already arrived. Matt learned from HFD that there were a few problems. Valuable learning experience. Business office needs a sweeper. As does IT Matt will assign new sweepers at next Safety Committee meeting.
- **Strategic Planning & Assessment**

FACULTY, STAFF, AND STUDENT SENATE REPORTS

- Faculty Senate
- Staff Senate
- Student Senate

POLICY ITEMS

ACTION ITEMS

INFORMATION / DISCUSSION ITEMS

Update on AP campus orientation discussion: Because there are changes happening with bookstore at the AP campus, and some new plans in place, we really can't make a final recommendation on the subject. Elizabeth has been asked to create a white paper regarding AP campus orientation. Patrick suggested that he and Tammy collaborate and bring their ideas back to College Council.

Style of Minutes – still need to identify who motioned and seconded; noted that Matthew Richards is no longer on the committee unless there is a specific HR issue.

Advising Committee: Mary spoke with Jane – we need to determine what problem we are trying to solve and what the council will send to leadership. Prior to this meeting, Joyce was asked where the numbers came from (her answer was faculty) and she also clarified that the term “management” was defined as members of leadership not directors. Discussion followed on whom the data had been sent to; there were many different positions on polls. Should there be a chair of the committee? No. The current committee is waiting for the redesign. Again: Is there a problem to solve? The committee should have a mission/vision which will determine action steps going forward. It was decided that the survey numbers will be tallied and emailed for discussion. Possibly determining which positions will make up the committee via email or at the January CC meeting. Other thoughts or comments: Advising has been a lot harder than it has to be; communication breakdown between areas; committee should be the right people who can take on guided pathways which is critical to the Complete College America strategies.

Decorations: there were two issues: who is in charge of decorations on campus and what can the decorations include? Current policy doesn't provide direction or help. Specifics are required: how long they should be up and who monitors? A faculty member had expressed concern regarding the recent door decorating contest in which it was mandated that décor not be religious in nature. This was especially upsetting considering we recently celebrated Diwali. This faculty member felt it wasn't appropriate to ask that holiday door decorations be non-religious. It was noted that perhaps we err on the side of censorship way too much. It was further noted that some students were concerned about Diwali being celebrated as it is a religious holiday and no other religious holidays are celebrated. Some Supreme Court decisions had been distributed via email earlier; (these were many and varied) Do we need a policy? We celebrate diversity. Why can't we celebrate Christmas? If we open it up; some might do Hanukah, Kwanzaa, etc. We aren't here on Christmas Day – therefore we've acknowledged the holiday. Campus is more fun when we are celebrating. Who determines what is acceptable in décor? College Council? Coordination could occur because all of the committees are represented. All players are at the table. Task Force should be convened to look at decorating. Marketing Director and Facilities Director recommended. Do we really need a policy? We very much need to consider any legal ramifications. Any policy/ guidelines need to be vetted by appropriate legal counsel. Nathan moved to create a decoration committee; Kris seconded; no further discussion; motion carries. Volunteers: Tammy S., Robyn, Matt, Barb

Bacino Library: Past history –Library used to be desolate; nowhere near collegiate level. Former Librarian Janice Bacino transformed what used to be a small classroom into the current, much different space. Nathan moved to name our library the “Bacino Library”, to have it referred to as such in further publications, and a plaque be created and placed on a wall of the library, acknowledging how Ms. Janice Bacino transformed Helena College’s library. Della seconded; Discussion: Are we setting a naming precedent? Yes. A lot of time there is money attached to naming areas on college, should leave the space alone until interim dean arrives, Mike Brown moved to amend the motion to create a plaque in the library acknowledging Bacino and her contributions to transform the library; Barb seconded: motion carried. Recommendation will be made to leadership; Marketing index will pay for plaque; design will come back to CC.

Please send an email or agenda request form to Mary with future agenda items. Please include ample information regarding the agenda item proposed. This info will be emailed prior to the meeting so meaningful discussion may occur at meetings rather than explanation of agenda item.

Tammy B. moved to adjourn Rick seconded. Meeting adjourned 5:02